

HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY

MINUTES OF THE MAY 16, 2024 MEETING

(Open Session)

Attendees:

Authority Board Members: Sheri Barlow, Tommy Gregors, Dr. Jim Hotz, Dorothy Hubbard, Jackie Jenkins, Clinton Johnson, and Glenn Singfield, Sr.

Authority Legal Counsel: Tommy Coleman

Those Present on Behalf of Phoebe Putney Memorial Hospital, Inc.: Deb Angerami (PPMH CEO), Dawn Benson (PPHS General Counsel), Brian Church (PPHS CFO/CAO), Dr. Dianna Grant (PPHS CMO), Felicia Lewis (Board Coordinator), Ben Roberts (PPHS Public Relations), Darrell Sabbs (PPHS Community Benefits), Jason Smith, MD (PPMH CMO), Scott Steiner (PPHS President & CEO)

Other Attendees:

Absent Authority Members: Dr. John “Buck” Davis and Joel Wright

Open Meeting and Establish a Quorum:

Chair Singfield called the meeting to order at 7:32am in the Willson Board Room at Phoebe Putney Memorial Hospital. Chair Singfield thanked all Members for their attendance and participation and he observed that a quorum was present.

Approval of the Agenda:

The proposed Agenda had been previously provided to the Authority Members and a motion to adopt the proposed Agenda for the meeting was made by Mr. Johnson and seconded by Ms. Hubbard. A copy of the Agenda as adopted is attached.

Citizens who requested to speak:

Ms. Alysia Cutting and Ms. Sherrell Byrd spoke on matters they deemed of interest to the Authority.

Approval of the Minutes:

The proposed Minutes of the February 15, 2024 open session meeting of the Authority had likewise been provided to Members prior to this meeting and the same were considered for approval. Mr. Johnson made a motion and Ms. Barlow seconded the motion, to approve the Minutes as previously provided. The motion passed unanimously by vote of all Members.

HAADC Financial Update:

Mr. Church presented and reviewed an interim financial report for the Authority's current fiscal year through February 29, 2024. A copy of the Authority's Financial Statements as presented by Mr. Church is attached. Mr. Church also reported on the FY2023 Annual Authority Registration and Financials (AARF) which was submitted to the Georgia Department of Community Affairs on behalf of the Authority. He reported the Authority is in good standing and compliant with Georgia Department of Community Affairs.

Discussions, questions, and comments ensued.

PPMH, Inc. CEO and Operational Reports:

Ms. Angerami provided a CEO report which included the following: Project ELEVATION (community-lead initiative to educate faith-based leaders, community barbers, and champions on the importance of Men's Health and PSA screenings); Phoebe Volunteers were recognized during National Volunteer Week; Phoebe employees volunteered for Sexual Assault Awareness Month at the Lily Pad; Play Yellow Golf Tournament benefiting Children's Miracle Network; Phoebe received the highest quality designation possible by the Society of Thoracic Surgeons for the procedure to treat Coronary Artery Disease; new weapons detection systems installed at Main Campus entrances; transitioning to environmentally friendly disposables; and efficiency improvements in length of stay and emergency center metrics.

Ms. Angerami also provided updates on the Phoebe Living & Learning Community and Trauma & Critical Care Tower construction projects. She invited the Members to join Phoebe staff members on a tour of the Trauma & Critical Care Tower immediately following the conclusion of today's meeting.

Discussions, questions, and comments ensued.

A copy of the CEO and Operational report as presented is attached to these Minutes.

Adjournment:

There being no further business the meeting was adjourned.

Minutes Approved by the HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY on August 15, 2024

HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA

OPEN SESSION MEETING AGENDA

Thursday, May 16, 2024

7:30am

Willson Board Room / Phoebe Putney Memorial Hospital

- | | | |
|-------|---|-----------------------------|
| I. | Open Meeting and Establish Quorum | Glenn Singfield, Sr., Chair |
| II. | Consider Approval of Agenda
(draft previously provided to Members) | Glenn Singfield, Sr., Chair |
| III. | Speaker Appearances (if applicable) <ul style="list-style-type: none">• Alysia Cutting – SOWEGA Rising (10 minutes) | Glenn Singfield, Sr., Chair |
| IV. | Consideration of Open Session Minutes of February 15, 2024
(draft previously provided to Members) | Glenn Singfield, Sr., Chair |
| V. | Financial Reports <ul style="list-style-type: none">A. HAADC Financial Update | Brian Church |
| VI. | Phoebe Putney Memorial Hospital, Inc. CEO and Operational Reports | Deb Angerami |
| VII. | Additional Business | Glenn Singfield, Sr., Chair |
| VIII. | ADJOURNMENT | |

Scheduled HAADC Meeting Dates

August 15, 2024

November 21, 2024

Tour of EC/NICU/Trauma Center available following conclusion of meeting

HOSPITAL AUTHORITY OF ALBANY- DOUGHERTY COUNTY, GEORGIA

Financial Statement Update
February-2024 YTD Financials
Fiscal Year 2024
May 16th Authority Meeting

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HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA BALANCE SHEET

2/29/24

Unaudited
February 29, 2024

ASSETS

Current Assets:

Cash and cash equivalents	\$	105,309
Assets limited as to use - current		-
Patient accounts receivable, net of allowance for doubtful accounts		-
Supplies, at lower of cost (first in, first out) or market		-
Other current assets		-

Total current assets		<u>105,309</u>
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Property and Equipment, net		<u>-</u>
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Other Assets:

Goodwill		<u>-</u>
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Total other assets		<u>-</u>
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Total Assets	\$	<u>105,309</u>
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HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA
BALANCE SHEET

2/29/24

Unaudited
February 29, 2024

LIABILITIES AND NET ASSETS

Current Liabilities:

Accounts payable

Accrued expenses 3,741

Estimated third-party payor settlements

Deferred revenue

Short-term obligations

Total current liabilities 3,741

Total liabilities 3,741

Net assets:

Unrestricted

101,568

Total net assets 101,568

Total liabilities and net assets \$ 105,309

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HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA
STATEMENTS OF REVENUES, EXPENSES AND
CHANGES IN UNRESTRICTED NET ASSETS

2/29/2024

Unaudited
February 29, 2024

OPERATING REVENUE:

Net patient service revenue (net of provision for bad debt)

Lease Consideration

10,000

Total Operating Revenue 10,000

OPERATING EXPENSES:

Salaries and Wages

Employee health and welfare

Medical supplies and other

Professional services

10,585

Purchased services

453

Depreciation and amortization

Total Operating Expenses 11,038

Operating Gain / Loss (1,038)

NONOPERATING INCOME (EXPENSES):

Gain in Long Term Lease

-

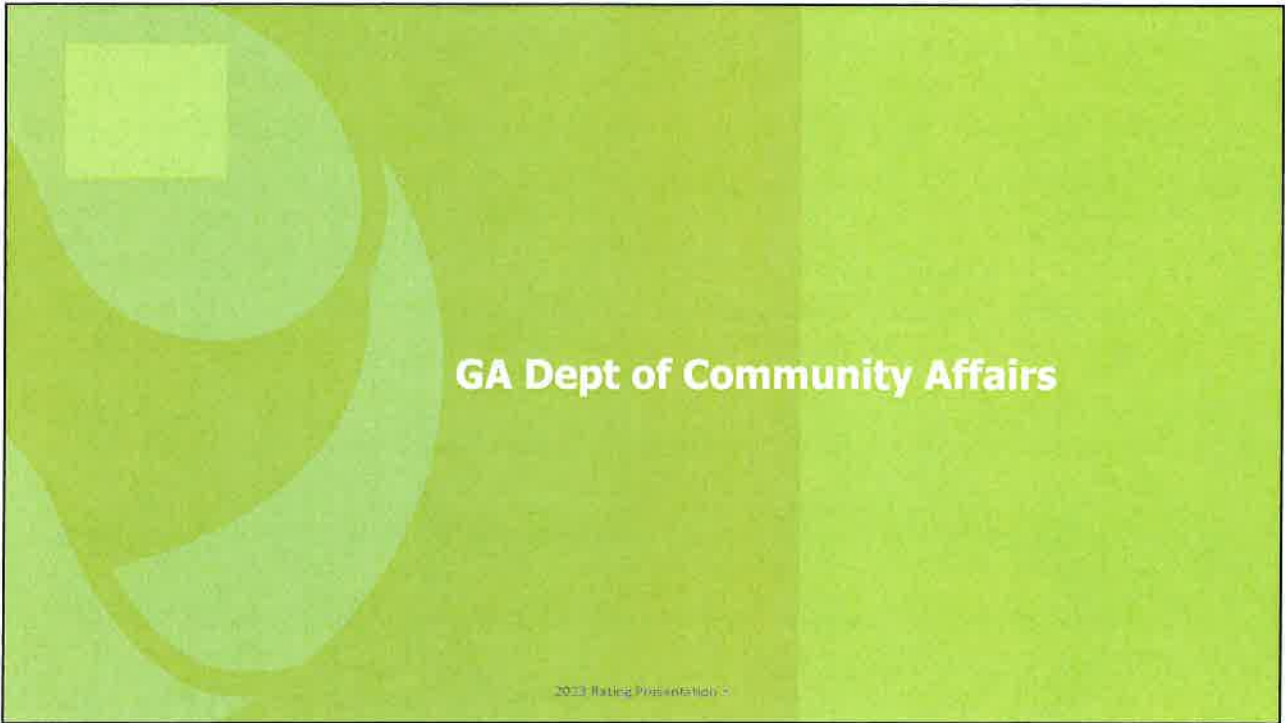
Interest Expense

-


Total Nonoperating Income -

EXCESS OF REVENUE OVER EXPENSE (LOSS) (1,038)

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Georgia Department of Community Affairs - Annual Authority Registration and Financials (FY2023)

Thank you for completing your FY2023 Annual Authority Registration and Financials (AARF) submission to the Georgia Department of Community Affairs.

A confirmation email, including all submitted Registration and Financial Reporting information, has been sent to the email address provided for the Authority's Primary Point of Contact in the submission.

If you have any questions or additional needs, please email Research@dca.ga.gov and a member of the research staff will respond to you as soon as possible.

Authority Name ↑	AARF 2020	AARF 2021	AARF 2022	AARF 2023	AARF 2023 Due Date
Hospital Authority of Albany-Dougherty County, Georgia	Yes	Yes	Yes	Yes	January 31, 2024

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Deborah Angerami, CEO
Phoebe Putney Memorial Hospital

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Safety Story - Project Elevation

Project ELEVATION is a community-lead initiative to educate faith-based leaders, community barbers and champions on the importance of Men's Health and PSA screenings. These leaders are called CHAMPIONS and are trained by health care professionals. Once trained, the churches host health fairs and market their events.

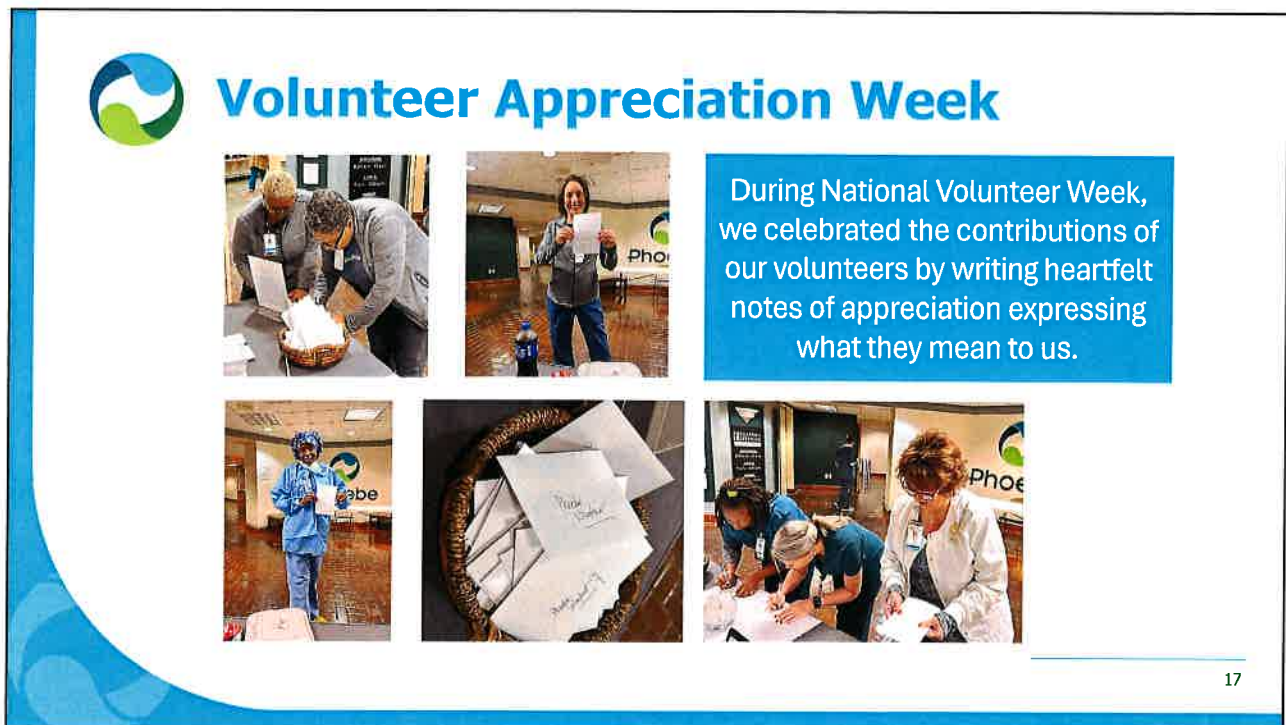
We have a patient who attended an event because the church van was in his neighborhood and a champion stopped to talk with him and a friend about the significance of screening and the importance of the PSA test. After speaking with them, he decided to get into the van and attend the event where he was screened. The patient had an elevated PSA, and following the screening event, was contacted by the navigator in Phoebe Oncology. The patient was then referred to the appropriate physicians and financial advocates for consultations, treatment options and planning. This patient concluded his treatment in April and rang the bell in Radiation Oncology. Phoebe's ongoing commitment to the community through health screenings improve access to PSA screening tests and navigation services through Project ELEVATION.

The patient expressed, "had I not met those champions in the community I would have never been screened, detected early, treated, and now, a survivor of prostate cancer."

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Lily Pad and Phoebe



Phoebe employees volunteered for Sexual Assault Awareness Month last week. With The Lily Pad, they painted pathways of hope and support for survivors of sexual violence.



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Play Yellow



The Play Yellow Charity Golf Tournament benefiting the Children's Miracle Network and Phoebe had almost 140 golfers participating and representing their companies from across the region.



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Coronary Artery Bypass Surgery (CABG)



- Procedure to treat Coronary Artery Disease
 - Build up of plaque in the arteries of the heart
 - Bypasses narrowing in heart arteries by using arteries or veins harvested from other parts of the body
 - Restores adequate blood supply to the heart

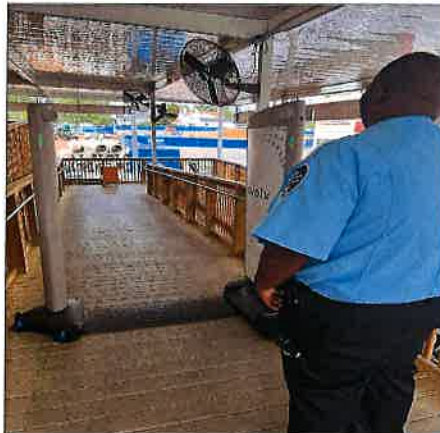
- Phoebe received the highest quality designation possible by the Society of Thoracic Surgeons
 - 3 stars
 - Only 20% of the programs in the country receive this designation
 - Our CABG patients consistently have significantly better than expected outcome

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New Weapons System



In April, we announced the installation of our new weapons detection systems at our main campus entrances, ensuring the safety of patients, visitors and employees.



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Transitioning to Environmentally Friendly Disposables

Reducing Styrofoam:

- Poly Paper Cups
- Poly Paper bowls
- Paper Boats
- Biodegradable clam shells for nominal purchase

Reducing Plastic:

- Replacing straws in retail
- Replacing plastic bags with paper bags



Pending

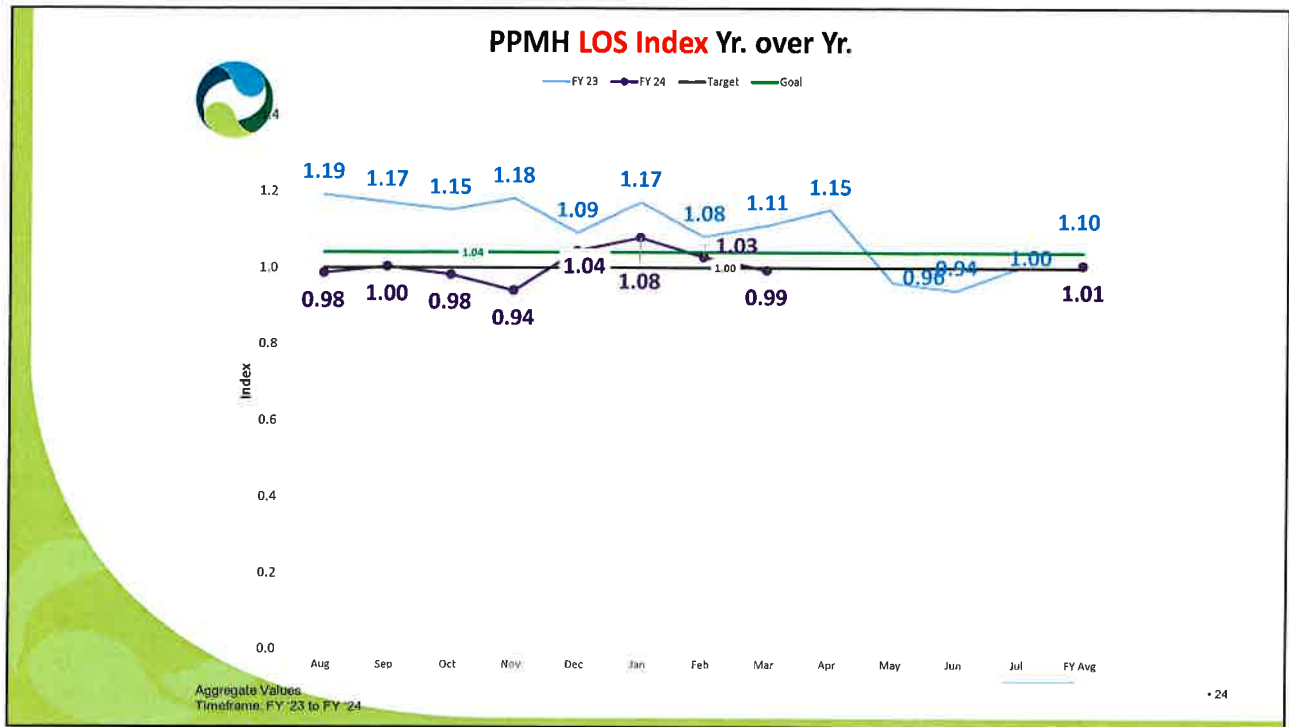
- Selection of final materials and cost analysis
- Marketing Materials "Going Green"

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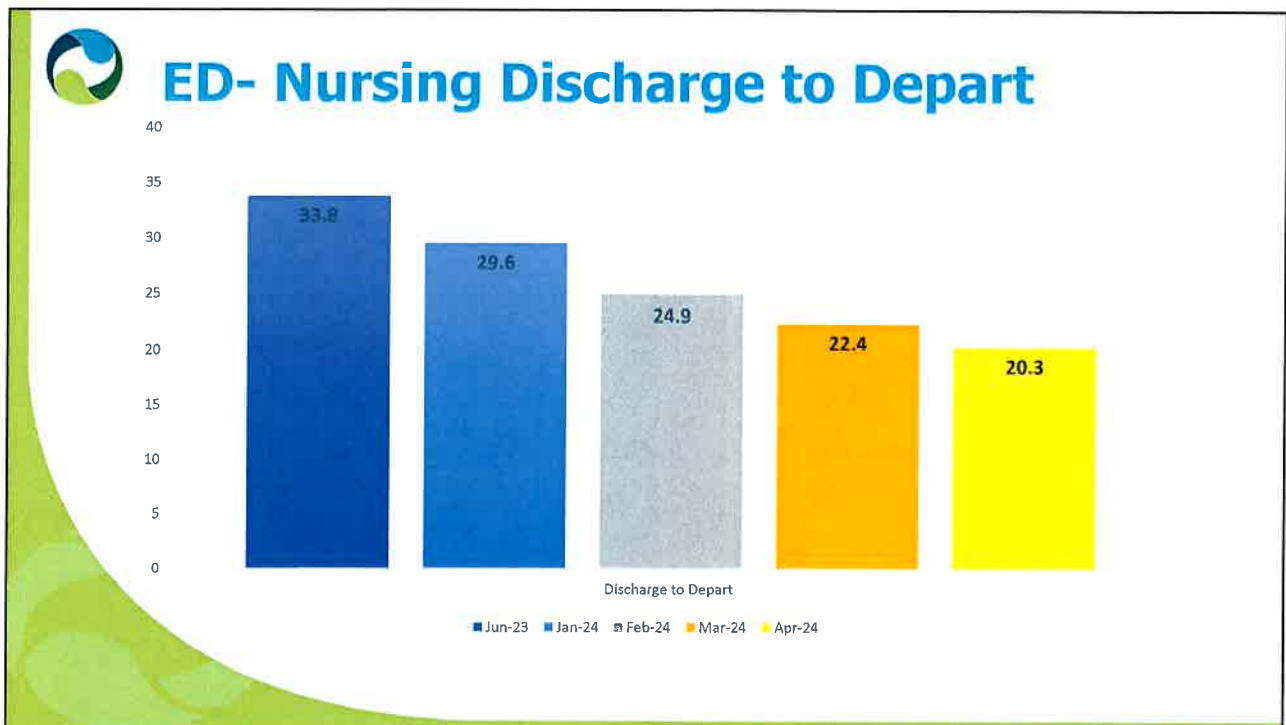
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Efficiency Improvements

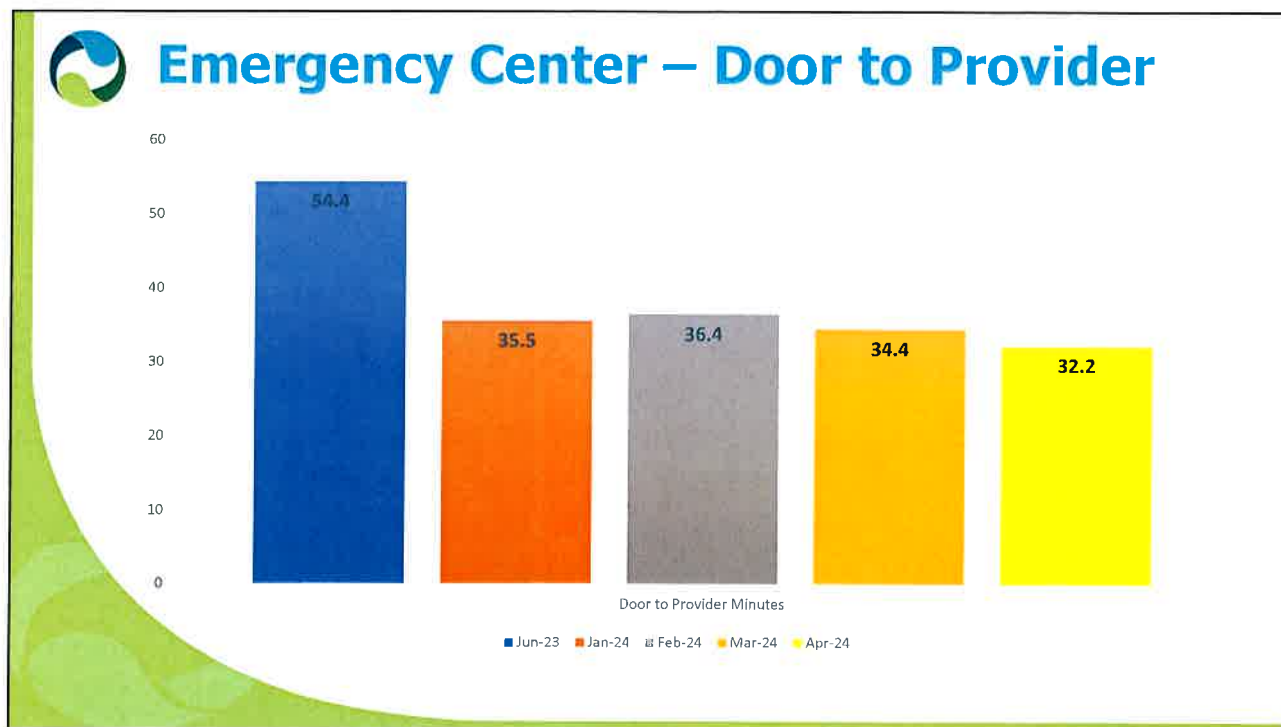
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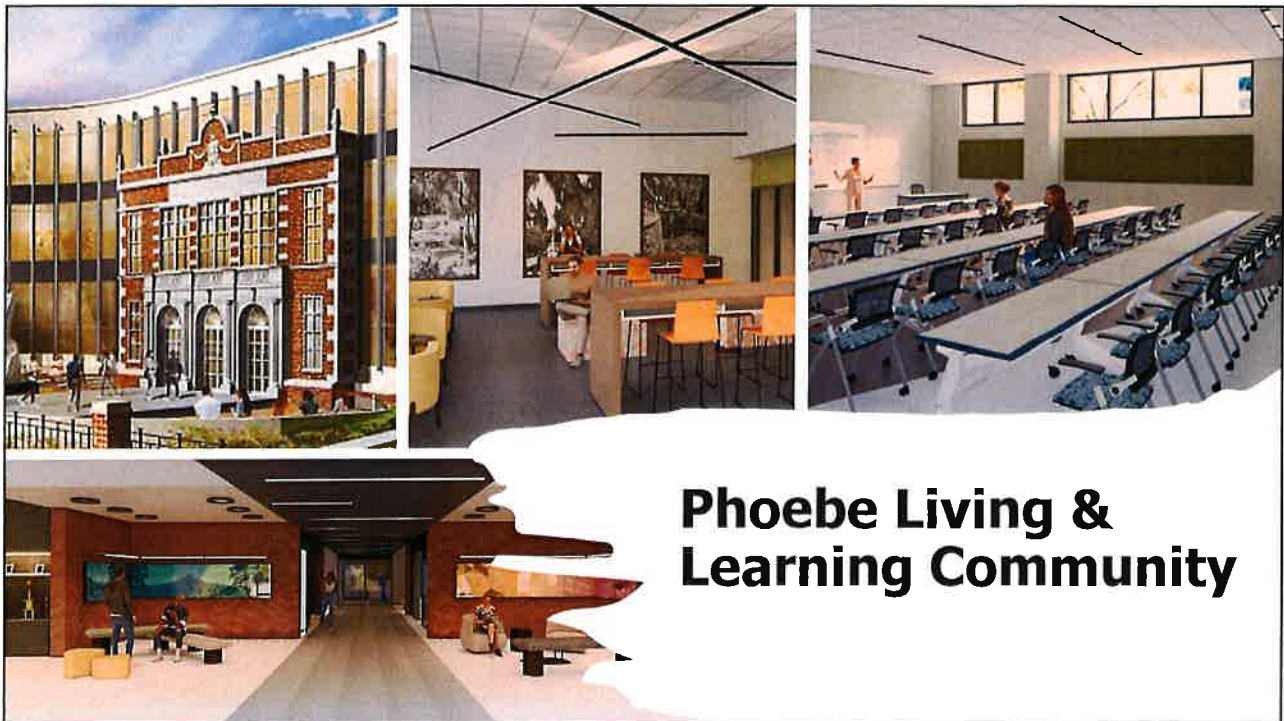
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ED-ICE Transition

- Weekly meetings led by Tom Sullivan with key stakeholders across the organization to discuss move and barriers to remove.
- Multiple tours of new space with ED director, ED manager, Senior leaders including VP's and CNO to plan temporary throughput during the second phase of construction
- Operational leaders partnering with David Morey's team for a lean sigma project on this transition
- ED director contacted Covalus to obtain an equipment list for each room to ensure all items area accounted for. Orders will be placed for missing items
- Review of blueprints weekly to plan phase one transition and phase two transition
- Dr. Smith requested a review of clinical protocols in the ED by Medical Director and assistant director to ensure we are taking best practice to the new tower.
- Operational process improvement/throughput are being reviewed by VP, ED director and ED manager to ensure evidence-based benchmarked processes are established now before the move.
- Employees are engaged through direct communication, table talks, e-mail, and just-do-its to identify process improvement from their perspective.
- Live simulation drills will occur as construction is nearing completion.

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Phoebe Living & Learning Community

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1st Floor Ceiling Grid, Drywall, & Paint

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First Floor Casework

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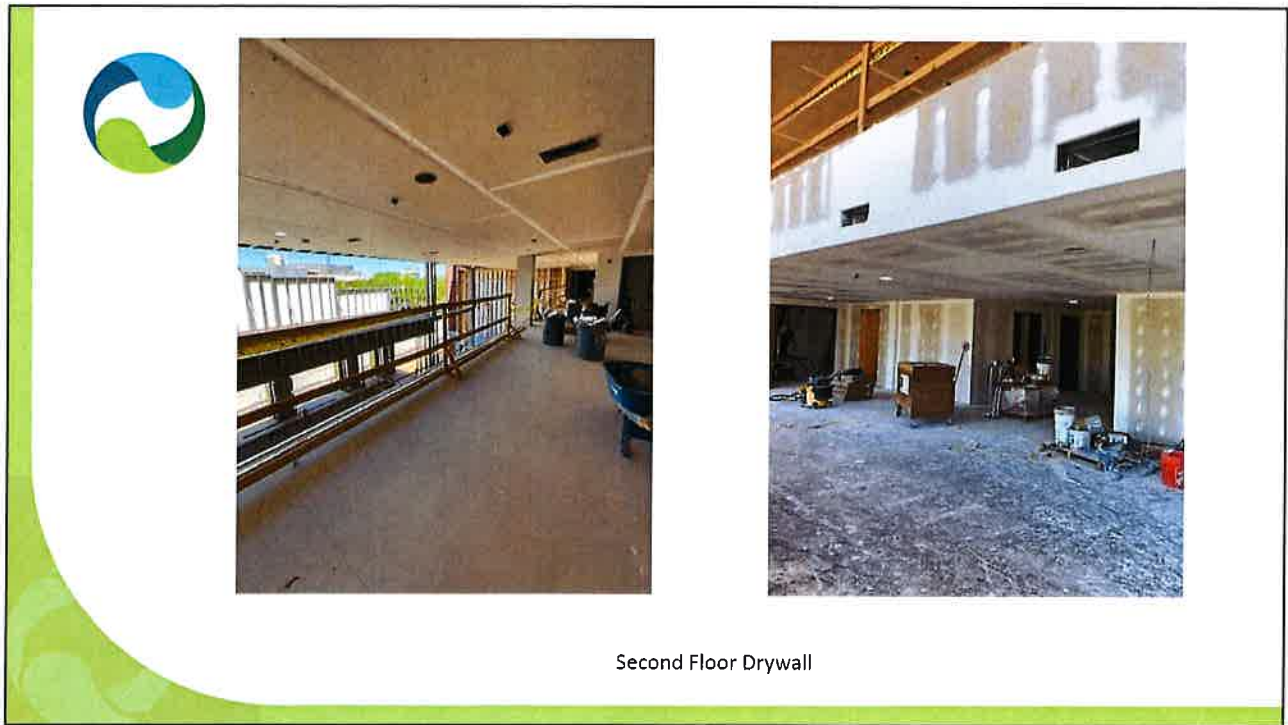
1st Floor Restrooms Casework and Tilework

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Museum Wall Masonry

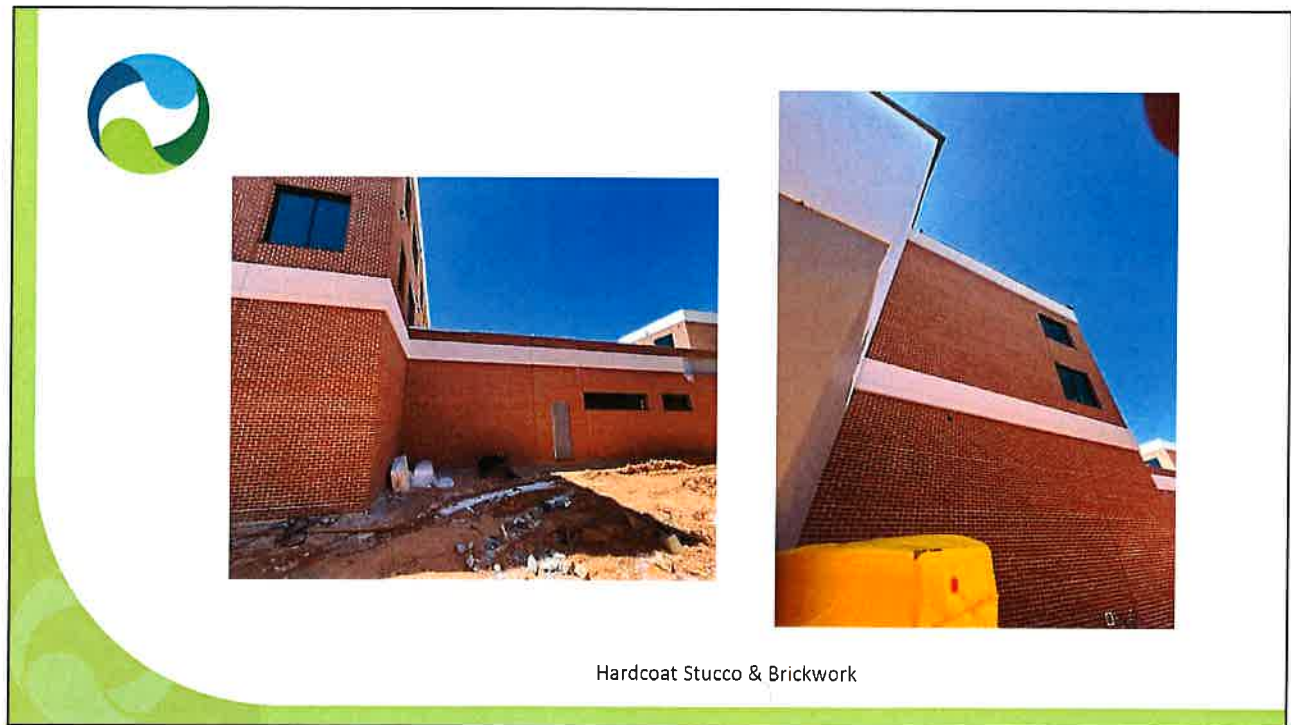
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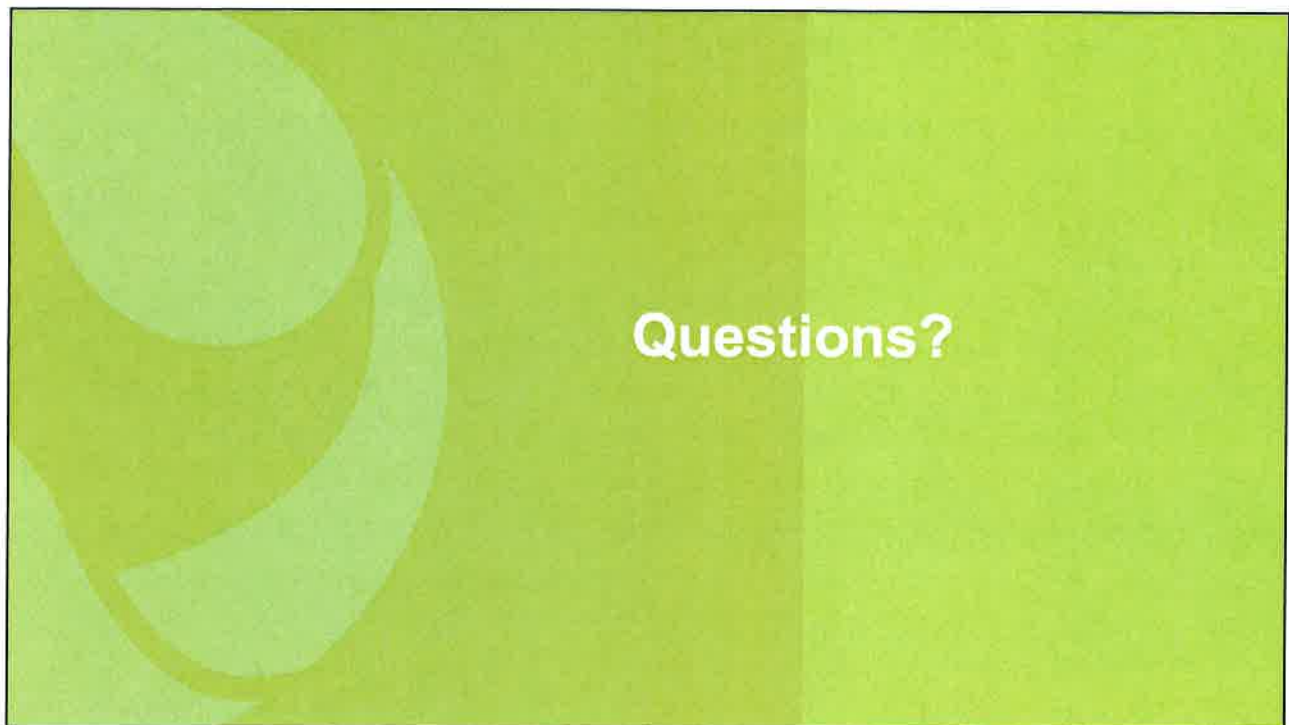
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